



No. KVAOWA/GGN/2023/42/ 4279

Dated: 25th August, 2023

Sub-Committees in Kendriya Vihar

In continuation of our earlier letter No. KVAOWA/GGN/2022/42/3051 dated 18th September, 2022 the revised Sub Committees as per the approval of 12th EC meeting held on 20th August, 2023 is as follows: -

S. No.	Committee Name	Scope of work	Members
1	Overall Administration	<ul style="list-style-type: none">General AdministrationBudgetingFunds & InvestmentGeneral Services offered by KVAOWA	<ol style="list-style-type: none">Sh Lalit Kumar Mehta, PresidentSh Sudhanshu Sutar, Vice – PresidentSmt. P Padmavati, SecretarySh Bhupender Singh, Joint SecretarySh Milind Baklakar, Treasurer
2	Legal Matters	<ul style="list-style-type: none">Suggest & manage existingCourt casesAdvice KVAOWA management on legal recourse when required	<ol style="list-style-type: none">Sh Deepak Goyal, DX-4Sh Atul Dhyani, C-247Sh Sethu Ramalingam, MS-8/105
3	Infrastructure & Maintenance	<ul style="list-style-type: none">Facilities ManagementUpgrading of Electrical InfrastructureReplacement/Repair of Generators including implementation of Regulatory norms	<ol style="list-style-type: none">Sh Sanjeev Shrivastava, C-202, ConvenerSh Sudeep Chakravorty, MS-7/304,Sh Ajay Khaibri, C-361Sh Vijay Gupta, DX-110,Sh Yash Kumar Singh B-284

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S. No.	Committee Name	Scope of work	Members
		<ul style="list-style-type: none">Civil repair & construction work	
4	Internal Audit & Accounts	<ul style="list-style-type: none">Carry out Internal Audit of accounts quarterlyExplore & suggest returns on investmentManagement of OpEx & CapExTally or similar software for accounts	<ol style="list-style-type: none">Sh S K Pandita, B- 306, Convener.Sh Ashok Agarwal, C-39Smt Ria Agarwal, C-271
5	Cultural Affairs	<ul style="list-style-type: none">Celebration of Major Indian Festivals, Independence Day & Republic DayFormation of Women Welfare Club/Senior Citizen Club/ Recreation Club	<ol style="list-style-type: none">Sh V V Sadamate, C-309, Convener,Smt Smita Shrivastava, C-367Sh Vinay Kumar, A-119Sh Gaurav Dutt, C-61Sh Atul Dhyani, C-247
6	Security and Traffic Management	<ul style="list-style-type: none">Overall safety & Security of KVCCTV SurveillanceMyGate Utilization	<ol style="list-style-type: none">Sh Bhupender Singh, MS-3/902, ConvenerSh Subhash Chander Bahl, DX-41, Co-ConvenerSh Deepak Goyal, DX-4Sh Vikram Jain, B-173Sh Jagmal Yadav, B- 16

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S. No.	Committee Name	Scope of work	Members
7	Sports	<ul style="list-style-type: none">• Management of Sports facilities• Explore possibilities of augmenting Sports infrastructure like Indoor Badminton court/ Mini-Golf Corner, other indoor court• Gymnasium	<ol style="list-style-type: none">1. Sh Sanjeev Shrivastava, C-202, Convener2. Sh Amit Dhyani, C-643. Sh Ankur Bharti, MS-11/9014. Sh Trilok Singh Negi, C-3345. Sh Atul Dhyani, C-247
8	Communications and Media	<ul style="list-style-type: none">• Organize media (Print/TV etc) coverage of major events• Periodic Sound Bites• KVAOWA News letter• Interface with Police on need basis• Organization of Guest Lectures	<ol style="list-style-type: none">1. Sh Sanjeev Shrivastava, C-202, Convener2. Sh J. K.Mehta, MS-10/1063. Sh Manish Chopra, B- 254. Ms Jaya Singh, C-1175. Sh Sudhanshu Sutar, B- 127
9	Swachta	<ul style="list-style-type: none">• Cleanliness of Roads/Parks• Seasonal Drain Cleaning• Availability of adequate Dustbins	<ol style="list-style-type: none">1. Sh Desh Raj Buteral A-175, Convener,2. Smt. Chetnaben Patel, A-1283. Sh SK Sharma, MS-3/6014. Sh Jarnail Singh Saini, MS-3/801

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S. No.	Committee Name	Scope of work	Members
10	Waste Management	<ul style="list-style-type: none">• Segregation of Waste• Provision of Appropriate Dustbins• Withdrawal of Single use plastics• Management of E-Waste/Plastic Waste	<ol style="list-style-type: none">1. Smt Anupama Kapoor, MS 8/401, Convener2. Sh Mahavir Yadav, B-1123. Sh S K Pandita, B-3064. Sh. Des Raj Buteral, A-175
11	Store and Purchase Management	<ul style="list-style-type: none">• Purchase of Replaceable & Consumption items (Elect./Mechanical/Civil)• Periodic Audit of stores• Inventory Management Solutions• Empanelment of Vendors based on a criteria	<ol style="list-style-type: none">1. Sh Desh Raj Buteral, A-175, Convener2. Sh S K Pandita, B-3063. Sh Atul Dhyan, C-2744. Sh Sanjeev Srivastava, C- 2025. Sh Saurabh Gupta,MS-1/603
12	Complaints Redress	<ul style="list-style-type: none">• Automation of Complaints Redress• Periodic Analysis of Complaints & Suggestions• Periodic check of Records like Complaints Registers/Online My Gate feedback	<ol style="list-style-type: none">1. Sh J.K.Mehta, MS-10/106, Convener2. Sh Kuldeep Kapoor, MS-8/4013. Smt Ria Agarwal, C- 2714. Sh Sudeep Chakravorty, MS-7/304

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S. No.	Committee Name	Scope of work	Members
13	Horticulture	<ul style="list-style-type: none">• Beautification of Parks• Floriculture• Maintenance of Nursery	<ol style="list-style-type: none">1. Smt. Anupma Kapoor, MS-8/401, Convener2. Sh Kunwar Singh Rawat, C-633. Sh Sh D.R. Mourya, B-1904. Sh SK Pande, MS-2/9015. Sh SK Sharma, MS-3/6016. Sh Sudhanshu Sutar, B-127
14	Installation of Lifts on Non- MS Blocks	<ul style="list-style-type: none">• Formulations & Execution of Process for Installation• Getting all the clearances• Tendering, if required	<ol style="list-style-type: none">1. Sh Santosh Kumar Pandita, B-306, Convener,2. Sh Lilanand Chaudhary, C-2663. Sh Ashok Agarwal, C-394. Sh Hari Singh Rajput, MS-1/8015. Sh Vinay Kumar, A-1196. Smt Anupama Kapoor, MS8/401
15	Monitoring/Maintenance of Replacement of Lifts in MS Blocks	<ul style="list-style-type: none">• To monitor replacement of all the 24 lifts in MS Blocks	<ol style="list-style-type: none">1. Sh J K Mehta, MS-10/106, Convener,2. Sh Hari Singh Rajput, MS-1/8013. Dr. R. Chandrashekhar, MS-7/2034. Sh Sudeep Chakravorty, MS-7/3045. Sh Manoj Kumar Kulshreshth, MS-2/8016. Sh Kuldip Kapoor, MS-8/401

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KENDRIYA VIHAR APARTMENT OWNERS WELFARE ASSOCIATION (KVAOWA)
KENDRIYA VIHAR, SECTOR-56, GURUGRAM (HARYANA) – 122011
(Registered under Societies Registration Act No.1 of 2012 Registration No. 00651 Dated 25/4/2013)

S. No.	Committee Name	Scope of work	Members
16	Monkey/Dog Menace Animal Welfare	<ul style="list-style-type: none">• Explore solutions for reducing menace• Seek legal Permissions• Develop database of such incidents	<ol style="list-style-type: none">1. Sh Vikram Jain, B-173, Convener2. Sh J K Mehta, MS-10/1063. Sh Vinay Kumar, A-1194. Sh Atul Dhyani, C-2475. Sh Bhupender Singh, MS-3/902
17	Emergency Response	<ul style="list-style-type: none">• Action in an emergency.• Mock Drills• Medical Exigency	<ol style="list-style-type: none">1. Sh Bhupender Singh, MS-3/902, Convener,2. Sh Sanjeev Shvastava, C-2023. Sh Ankur Bharti, MS-11/9014. Sh Shree Prakash Pathak, C-3255. Sh Vinay Kumar, A-1196. Sh Anuj Verma, A-547. Sh Atul Dhyani, C-2478. Sh Gaurav Munjal, MS-3/4019. Sh S.C. Bahl, DX-41

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S. No.	Committee Name	Scope of work	Members
18	Modernization of Kendriya Vihar	<ul style="list-style-type: none">• Augmentation of Vehicle Parking facilities including underground/mechanized parking solutions• Use of Renewal Energy like Solar Power/ Back up• Generation of Alternate Monetary Resources• Replacement of existing crumbling infrastructure like Replacement of HDPE Tanks/Sewer pipes/ Rain water drain etc.• Execution of Emergency Preparedness including Mock• Drills(Fire/Earth quake etc)	<ol style="list-style-type: none">1. Sh Sudhanshu Sutar, B-127, Convener,2. Dr. R. Chandrashekhar, MS-7/2033. Sh Ashok Agarwal, C-394. Sh Lilanand Chaudhary, C-2665. Sh Raj Rathi, DX- 106
19	Tender Sub-committee	<ul style="list-style-type: none">• Prepare & finalize Tender Documents for Security/Lifts/ Manpower(housekeeping/ Maintenance Services/ Waste Management/ Drain Cleaning/ other services	<ol style="list-style-type: none">1. Sh Sudeep Chakravorty, MS-7/304, Convener2. Sh Vikram Jain, B-1733. Sh Deepak Goyal, DX-44. Sh S C Bahl, DX - 415. Sh SK Pandita, B-306

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Members of Executive Committee are at liberty to Co-opt more Collegium members/experts in their respective Committee for smooth functioning and fast action under intimation to KVAOWA office. Each Sub Committee (s) requested to share the minutes of their meetings with the actionable points to EC for discussion.

With warm regards.

(Lalit Kumar Mehta)
President, KVAOWA

Copy to: -

1. Secretary/Treasurer KVAOWA for information
2. All respective Executive Committee/Collegium Members/Resident Members of Sub-Committee.
3. Web-site/MyGate App
4. The District Registrar, Firms & Societies, Gurugram for information.

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